

**Board of Directors Meeting
District 16 Planning Council/Summit Hill Association
Thursday, September 8**

Meeting Summary

Board Members Attending: Melhus, Wilbert, McGann, McFadden, Chelseth, Berhow, Pramas, Lawson, Raabe, Lovett, Donnelly, Dobson, Meachem, Kedrowski

Not Attending: Hilden (Staff), Bayliss, Erickson, Gislason, Husband, Park, Pearce, Schweizer

Also Attending: Staff Roy, Council Member Thune, GABA President Skally

President Pramas called the meeting to order at 7:10 pm.

1. Additions to the Agenda.
 - None.

2. Approval of Minutes.
 1. Due to absence of a quorum, Board must approve July Minutes.
 - a. One changed, October 13 for the neighborhood meeting, rather than the 14th. Minutes approved.
 2. August Minutes:
 - a. Raabe changes to first portion of Old Business:
 - i. Strike “Not” from following sentence: They did not get revised site plans from Wellington Management.
 1. Now reads, “They did get revised site plans from Wellington Management.”
 - ii. Replace “Osceola/Fairmount” to “Grotto/Fairmount.”
 - iii. Following two main issues of additional homes: The portion containing “Stop Signs” should read, “Stop Sign.”
 - iv. The word “Re-plotting” should be changed to “Re-planning.”
 1. Minutes approved as amended.

3. Open Forum – Public Comments/Concerns/Question
 - a. No discussion.

4. President’s Report
 - a. Reminder of October 13th Annual Community Celebration.
 - i. This event will replace the board meeting for the month of October.
 - b. Pramas encouraged continued board recruitment for 7 open seats.

- c. Pramas reminded with “lend a hand” with celebration as well as bringing food or dessert to event.

- 5. Executive Director’s Report
 - a. ED has been involved in the upcoming Neighborhood Honor Roll which will be held on January 20th.
 - b. Wild Onion Update:
 - i. There has been a continuing reduction in the number incidents.
 - c. August 24th SHA Door-Knocking Campaign.
 - i. Went door-to-door to spread awareness of SHA efforts.
 - 1. Fact: 53% of resident as rented; 19% of current board are renters.
 - ii. On a whole, door-knockers received a “good reception.”
 - d. Undertaking the 2011-2012 Work Plan.
 - e. Publicized the August 19 GABA (Grand Recycling “FROG” project). Next meeting will be held on September 16.

- 6. CPA/AA Staff Report
 - a. No report.

- 7. Chuck Repke Presentation
 - a. Chuck is the Executive Director of the St. Paul District 2 Community Council.
 - b. Raised awareness and promoted attendance for two upcoming workshops:
 - i. “Organizing for Positive Community Change” – October 12
 - ii. “Laying the Groundwork for Successful Inclusive Community Involvement” – September 29

- 8. Old Business
 - a. Board Member Raabe provided update on Wilder Bush Site
 - i. Petition to rezone to R4 non-confirming use circulating to residents within 100 feet.
 - ii. Treatment center is estimated to capacity for 24 adult beds
 - iii. Site plan looks to contain 5 home lots.
 - iv. Potential topics ahead include Planning Commission hearing and parking variances.
 - b. Dunning Field Shelter
 - i. More information “soon.”

- 9. New Business
 - a. Brian Kimmes, St. Paul Voter Education Director for Ranked Choice Voting
 - i. Presentation outlining St. Paul’s new Ranked Choice Voting for City Council elections.

- ii. To learn more, contact Brian at brian.kimmes@fairvotemn.org or visit VoteStPaul.org and co.ramsey.mn.us/election/ranked_voting.htm.
- b. Summit Hill Historic Property Survey Project
 - i. Please reference September Board Agenda and Materials for proposal details and documents.
 - ii. Rick Hauser presented outline of proposal.
 1. This project will update and complete a survey of historic properties located within Summit Hill's/District 16's borders and educate residents and property owners about designated historic districts.
 2. The project will proceed under the direction of a survey committee of residents with the collaboration of Historical Consultants, Thomas Zahn and Bethany Gladhill.
 3. It is hoped that the District 16/Summit Hill Association will serve as a fiscal agent for the survey project.
 4. In response to a question from Mr. Pramas, Mr. Hauser understands that SHA is at this time neutral on the ultimate issue of whether all or portions of Summit Hill should be designated as an historic district and thinks such neutrality is "appropriate" and consistent with SHA's proposed role as a fiscal agent.
 - iii. Council member Thune spoke in favor of the project citing its benefits that accrued to other neighborhoods in the city with such a designation and citing his belief that such a designation would "protect property values."
 - iv. Bob Lunning, local resident, spoke in favor of the proposition citing stabilization in housing market and increased property values.
 - v. Thomas Zhan and Bethany Gladhill provided additional information surrounding the survey process as well as the interaction between an historic district and the Heritage Preservation Commission (HPC).
 - vi. Chad Skally, a local business owner, cited concerns with potential designation including zoning restrictions, increased costs for property owners, and practical complications (delays in decisions, limited resources of HPC, etc.) in dealing with the HPC.
 - vii. Brief discussion between Board Member Dobson, Skally and Thune regarding "outdated" guidelines for environmental or "green" structures, such as solar panels.
 - viii. Board member Kedrowski express concerns regarding Board action without the benefit of community feedback.

- ix. Board member Raabe indicated she is undecided about the ultimate issue of whether there should be any Summit Hill designated district, but believes that is not the issue before the Board tonight. Instead, the issue is one of education/research/survey of properties and believes this neighborhood property history should be documented for posterity.
- x. Dobson: Motion to serve as fiscal agent for the survey and education project.
 - 1. Friendly amendment: Pramas expressed concerns over potential impact to SHA staff from serving as fiscal agent and requested 3% fee (of the \$7,000 sought in the application) to offset a portion of paid staff time anticipated to be spent in administering the funding. Dobson agreed to inclusion of the friendly amendment as part of his motion.
 - 2. Second by Lovett, of the motion, as amended.
 - 3. Vote by raising hands, motion to serve as fiscal agent with SHA to charge the applicant a 3% fee as fiscal agent carries, 14-3.
 - a. Opposed: Donnelly, Kedrowski, and Melhus.

10. GABA Report

- a. Upcoming event
 - i. Boo Bash
 - ii. Grand Meander
- b. GABA Board of Directors currently reviewing Mission Statement and Bylaws.

11. Treasurer's Report

- a. P&L Statement: Income short of projection, based on lag in receiving city grants and lag in receiving Summit newsletter advertising income.
 - i. As this is a non-House Tour year, SHA expects to spend more money than it raises this year.
- b. 2012 Draft Budget heading to Executive Committee for preliminary review.

12. Vote of Annual Community Celebration "Good Neighbor" Awards

- a. Based on the vote, the award recipients are Tim Pramas, Moe & Jane Ankney, and Doug Rzeszutek

13. Committee Reports

- a. Communications and Outreach

- i. Reminder for committee to host information tables at Annual Community Celebration.
 - ii. Circulated flyer for Annual Community Celebration.
- b. Development Committee
 - i. Currently seeking House Tour Chair and subcommittee chairs.
- c. District Council Collaborative – Central Corridor (DCC)
 - i. Written report included in Board Agenda and materials.
- d. Environment Committee
 - i. Kate had a baby boy a couple of days before this meeting!
 - ii. Written report included in Board Agenda and materials.
- e. Pedestrian Safety
 - i. Pedestrian Safety week was a success!
 - ii. Increased crosswalk signs
 - iii. Citations and warnings issued to violators of crosswalk safety laws.
- f. Zoning and Land Use
 - i. No report.

Adjourned at 8:45 pm.