

SUMMIT HILL ASSOCIATION – 2011 Board Election Information



August, 2011

Dear Summit Hill Association Neighborhood Board Candidate,

Thank you for your interest in serving on the Board of the Summit Hill Association (SHA)/District 16 Planning Council. The Summit Hill Association is the District Council which serves the Summit Hill Neighborhood. We undertake a variety of activities to maintain and improve the quality of life in the neighborhood and serve as the official "voice of the neighborhood" on city-related matters. SHA strives to recruit a Board membership that is truly representative of all neighborhood stakeholders. We also encourage SHA Board members to see their roles as seeking solutions to critical issues and creating policies that benefit the entire Summit Hill community.

Board Composition: The SHA Board is comprised of 21 community volunteers who serve staggered terms. Usually one-third of SHA Board seats become available each year. Board members are elected by a neighborhood ballot vote conducted at our October Annual Neighborhood Celebration each fall or by a vote of the SHA Board (if openings occur during the year). The SHA Board works directly with a small paid staff and a large cadre of volunteers to undertake all of the activities of this community non-profit. Anyone 16 or older, who lives, owns property in the Summit Hill Neighborhood or is the owner or designated representative of a business located within the neighborhood boundaries is eligible to run for election and vote. Board member terms represent a serious commitment of up to 3 years of service.

Those candidates not receiving enough votes to secure an open seat on the SHA Board at the annual meeting become SHA alternates. Alternates may be appointed to fill openings on the board during the year when board members can not complete their full terms for some reason. SHA Board Alternates are ranked according to their vote totals at the annual meeting.

Time Commitment: The board meets once a month (the 2nd Thursday at 7 p.m.) for approximately 2 hours. Board members are expected to attend and participate in all board meetings. In addition, we ask board members to serve on at least one of the SHA committees. Current committees include Zoning and Land Use, Communications, Pedestrian Safety and Traffic Calming, Development, and Environment & Beautification. Time commitments for each of these committees vary based on their activities. Board members are also expected to participate in the Association's major neighborhood events including the spring Neighborhood Clean-Up day, Grand Old Day and the biennial Summit Hill House Tour. We recognize that board members are volunteering their time, so there is some flexibility.

Election: To apply for a seat on the SHA Board, please complete a "Candidate Application Form" and return it to the SHA Office by September 30th via email to summithill@visi.com. The biographical information on the "Candidate Application Form" is requested as a way for the community and the SHA Board to get to know you prior to voting. Candidate biographies may be published in *The Summit*, the newsletter of the Summit Hill Association. Candidate biographies will be distributed to eligible voters and SHA Board members at the SHA annual meeting, Thursday, October 13, 2011 prior to the election.

If you would like further information, or help completing your "Candidate Application Form" or just would like to speak to someone about your interest in running for a seat on the 2011 Summit Hill Association Board of Directors, please contact myself or Diane Hilden at the SHA Office at 222-1222. Your interest in serving on the SHA Board is appreciated. Participating in the neighborhood by serving on the SHA Board is a terrific way to meet neighbors and guide the future of the Summit Hill neighborhood.

We look forward to hearing from you in the near future.

Sincerely,
Jeff Roy, SHA Executive Director

SUMMIT HILL ASSOCIATION/DISTRICT 16 PLANNING COUNCIL

BOARD OF DIRECTORS
2011-12 CANDIDATE APPLICATION FORM

CANDIDATE NAME: _____

ADDRESS: _____

ARE YOU A:

- HOMEOWNER? _____
- RENTER? _____
- LOCAL BUSINESS OWNER? _____

HOME PHONE: _____ CELL PHONE: _____

WORK PHONE: _____

E-MAIL ADDRESS: _____

To help Summit Hill voters get to know you better, please write a brief paragraph or two about yourself below including such information as: how long you have lived in the neighborhood, why you want to serve on the SHA Board of Directors and what issues are important to you, information about your family, your other volunteer activities, hobbies, and current employment.

Except for email and phone contact information, the information in your biography form will be made public during the SHA Board Elections process.

Please return this biography form to the Summit Hill Association (SHA) by email at summithill@visi.com, via mail to SHA at 860 St. Clair Avenue, St. Paul, MN, 55105, Or fax 651-222-1558 as soon as possible – the deadline is September 30, 2011.

THANK YOU!